EXPRESSION OF INTEREST (EoI)

For

Inviting the Agency/ies for Establishing of State-of-the-art Skill Development Centre at HSFDC's Industrial Plot in Panchkula

Document No.: HSCFDC-EoI-2026_01

Issued By

HARYANA SCHEDULED CASTES FINANCE & DEVELOPMENT CORPORATION
Kalyan Bhawan, Bays No. 53-54, Sector-2, Panchkula – 134109
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Invitation to the Agency/ies for Establishing of State-of-the-art Skill Development Centre at HSFDC's Industrial Plot in Panchkula

The Haryana Scheduled Castes Finance & Development Corporation (HSFDC) invites EoI from reputed Agencies for establishing & operating a State-of-the-art Skill Development training centre to impart employment-oriented training to youth of Haryana (Preferably SC) on a Public-Private-Partnership basis.

1.1 Brief Background of HSFDC

Haryana Scheduled Castes Finance and Development Corporation is a Company registered under the Companies Act, 1956 on 02.01.1971. The Corporation was originally incorporated with an authorized share capital of Rs. 2.00 crore on 02.01.1971, which was subsequently enhanced to Rs. 80.00 crore on 04.09.2012.

The Govt. of India started its participation in the share capital of this Corporation from the year 1978-79. The paid-up capital of the Corporation is Rs. 5006.81 lakhs as on 31.01.2025, out of which an amount of Rs. 2392.34 lakhs has been contributed by the Govt. of India and Rs. 2614.47 lakhs by the State Govt.

1.2 Objectives of HSFDC

The main objective of Haryana Scheduled Castes Finance and Development Corporation is to undertake the tasks of socio-economic upliftment of the Scheduled Castes in the State. It is a wholly Govt.-owned Corporation with 51% share of the State Govt. and 49% share of the Govt. of India. HSFDC provides subsidized loans to Scheduled Castes, Safai Karamcharis, and their dependents in various income-generating activities at low interest rates.

The HSFDC plans to engage the agency/ies that can establish a Skill Development Centre to impart employment-oriented training to youth of Haryana (Preferably SC) on a Public-Private-Partnership basis.

Sd/-
Managing Director
HSFDC

2. Schedule for Invitation of EoI

EoI No.: HSCFDC-EoI-2026_01

Sr. No.	Particulars	Details
1.	**Name and Address of the Client**	Haryana Scheduled Castes Finance & Development Corporation (HSFDC) Bays No. 53-54, Kalyan Bhawan, Sector-2, Panchkula – 134109
2.	**Address from where the EoI document can be obtained / downloaded**	www.hscfdc.org.in
3.	**Address where response to EoI has to be submitted**	Interested agencies can submit their detailed proposal by ensuring submission of all requisite documents. The proposal in a sealed envelope should be submitted in person / by registered post to the office of: The Managing Director Haryana Scheduled Castes Finance & Development Corporation (HSFDC) Bays No. 53-54, Kalyan Bhawan, Sector-2, Panchkula – 134109
4.	**Date of Issue of EoI**	28/08/2026
5.	**Pre-Bid Meeting**	08/09/2026 (11:00 AM)
5.	**Last Date and Time for receipt of Proposal Document**	21/09/2026 upto 5:00 PM
6.	**Name of the Contact Officer**	Superintendent, Haryana Scheduled Castes Finance & Development Corporation (HSFDC) Bays No. 53-54, Kalyan Bhawan, Sector-2, Panchkula – 134109 Email ID – hsfdc2427@gmail.com Phone: - 0172-2584438

3. Terms of Reference (TOR)

Haryana Scheduled Castes Finance & Development Corporation (HSFDC) invites EoI from reputed Agencies for establishing & operating a Skill Development training centre to impart employment-oriented training to youth of Haryana (Preferably SC) on a Public-Private-Partnership basis.

3.1 Preferred Sectors for Training

The Centre shall focus on high-demand and emerging sectors, including but not limited to Digital & IT (Artificial Intelligence, Data Analytics, Digital Marketing, Cyber Security), Retail & Logistics, Drone Technology, Green Jobs, Healthcare & Allied Services, Hospitality & Tourism, and other modern technology-based NSQF job roles.

The specific trades to be offered within the above sectors shall be finalized by the Agency in consultation with HSFDC, having due regard to local industry demand, infrastructure feasibility, and projected enrollment and placement outcomes. The Agency shall accordingly introduce, prioritize, or phase in additional NSQF-aligned trades within the above sectors over the course of the engagement, based on evolving industry requirements and viability assessments.

3.2 Scope of Work for Selected Agency

1. **Infrastructure Setup & Phased Investment:** HSFDC shall provide the identified land/premises and the available building/civil infrastructure as on where basis at its Industrial Plot in Panchkula for establishment and operation of the Skill Development Centre in 'as-is' condition. The responsibility of the selected Agency shall be the maintenance of building, setting up, furnishing, safety measures, equipping and maintaining the requisite operational and training infrastructure within the premises provided.

   The Agency shall, as applicable to the approved courses and sectors, provide and install classrooms, classroom furniture, computers/laptops, laboratory equipment, simulators, training tools, networking and IT infrastructure, audio-visual equipment, digital learning infrastructure and other equipment/materials necessary for effective delivery of training as per applicable sector/NSQF norms.

   To ensure a sustainable rollout, the Agency may adopt a phased approach for procurement and deployment of operational/training infrastructure, scaling the facilities in alignment with course introductions, student enrolment targets and approved implementation milestones, rather than committing to full equipment deployment at the outset.

2. **Training Delivery:** The Agency shall conduct NSQF-aligned courses and other courses on NSQF-aligned pattern and may adopt a blended learning methodology to maximize efficiency, delivering of the curriculum through in-person, practical lab sessions permissible through digital/online modules.

3. **Assessment, Certification & Attempt Limits:** The Agency shall coordinate with the concerned authority i.e. SSC / DGT / DGCA etc. for assessment and certification. Eligible SC candidates will be provided training & up to three (03) attempts for the final certification assessment completely free of cost. No further attempts shall be awarded to the candidate for final certification assessment.

4. **Placement & Enterprise Support:** The Agency shall make reasonable and sustained efforts to facilitate employment, self-employment, entrepreneurship and other appropriate post-training outcomes for eligible candidates. The Agency shall endeavour to achieve an outcome of up to 60–70% of candidates who successfully complete and are certified under the relevant programme and who are available and seeking employment/self-employment, subject to candidate consent, eligibility, prevailing market conditions and availability of suitable opportunities. For outcome assessment, candidates opting for higher education, further full-time education/training, relocation, Government service examination preparation, or declining available opportunities despite reasonable facilitation by the Agency may be excluded from the placement denominator, subject to verification and reporting. For candidates opting for entrepreneurship, the Agency shall provide reasonable incubation and handholding support, including business ideation, documentation (e.g., registrations, website creation), and overall setup guidance.

5. **Trade / Course Rationalization:** The Agency shall, from time to time, review the enrolment levels, infrastructure cost, and placement outcomes associated with each NSQF aligned trade being offered, and may, with intimation to HSFDC, discontinue, substitute, or defer any trade found to be non-viable, so as to ensure optimal utilization of resources and sustained relevance of the training portfolio.

6. **Flexibility for Non-SC (Paid) Programmes:** In order to support the long-term financial sustainability of the Centre, the Agency shall have the requisite operational flexibility to run skill /professional/educational/Vocational courses affiliated, national and international as per industry demand or any other courses as per market/public requirement paid courses for non-SC/General category candidates. From the gross fees realized from such paid enrolments, the Agency shall contribute 2% of such revenue to HSFDC. Further, Agency shall also have the requisite operational flexibility to get affiliated skill courses from any council or Govt. body for long term financial sustainability of the Centre. The Agency shall charge fee on NSQF pattern for all courses which will be run on NSQF pattern and others courses fee will be on other Govt./PSU courses pattern.

7. **Government Capacity-Building Support:** The Agency may, from time to time, identify potential opportunities for extending capacity-building or upskilling training to officials/employees of other Government Departments, including under State or National initiatives such as the National Education Policy or similar skill and technology missions. Upon identification of any such opportunity, the Agency shall share the relevant details with HSFDC, and HSFDC shall extend necessary facilitation by formally taking up the matter with the concerned Department, thereby enabling smoother inter-departmental coordination within the framework of this partnership. The revenue-sharing arrangement referred to above shall apply mutatis mutandis to any revenue generated from such engagements.

8. **Infrastructure Optimization:** To support the long-term sustainability of the Centre and optimal utilization of the installed technological infrastructure, the Agency may, outside of regular training hours, utilize the premises for complementary capacity-building activities, corporate training, or industry workshops, incubation training setup and workshop, provided that the primary mandate of SC youth training is not disrupted.

9. **Indicative Annual Beneficiary Target:** The Centre shall have an indicative annual programme capacity of minimum 350 beneficiaries State-sponsored skill development programmes, preferably from the Scheduled Caste community. The target shall be divided in the ratio of 40:60 i.e. 40% candidates will be from amongst SC community. The minimum target shall be subject to enhancement by 20% per year from 2^{nd} year onwards. The actual number of beneficiaries to be trained in any programme year shall remain subject to availability of eligible candidates, approved scheme allocation, administrative approvals, release of funds, assessment/certification availability and operational readiness of the Centre.

3.3 HSFDC Role

1. HSFDC Premises & Civil Infrastructure Support: HSFDC shall provide the identified land/premises and available building/civil infrastructure at its Industrial Plot in Panchkula for establishment and operation of the Skill Development Centre in 'as-in' condition. HSFDC shall facilitate access to and use of such premises by the selected Agency for implementation of the Skill Development Programme, subject to the applicable agreement/lease/permission arrangement. Structural/civil works (as per guidelines of HSIIDC) relating to the land and building/premises shall remain the responsibility of Agency, unless otherwise specifically agreed in writing. The selected Agency shall be responsible only for installation, furnishing, safety measures, equipping, operation and maintenance of the requisite training and operational infrastructure within the premises.

2. Mobilization Support: HSFDC shall co-ordinate with Agency for mobilization of SC candidates through District Offices.

3. Agreement & Scheme-based Training Support: Agreement shall be executed between HSFDC & selected Agency. The Agreement shall, inter alia, define the roles and responsibilities of the respective parties, beneficiary targets, eligible categories, training and certification requirements, monitoring mechanism. Preference shall be given to the firm empanelled with any govt. department or competent authority.

4. Entrepreneurship & Loan Linkage: While the Agency provides mentoring and documentation support for aspiring entrepreneurs, HSFDC shall help in facilitating, pursuing, and securing financial support, subsidies, or business loans or other permissible financial assistance for eligible SC candidates through relevant Government Schemes, Banks.

5. Preference to Trained Beneficiaries under HSFDC Schemes: Beneficiaries who successfully undergo training through the Skill Development Centre and satisfy the eligibility conditions prescribed under the relevant HSFDC schemes shall be given due preference while considering their applications for eligible education-related assistance, self-employment/business loans or other permissible financial assistance provided/facilitated by HSFDC.

6. Indicative Annual Beneficiary Target: The Centre shall have an indicative annual programme capacity of minimum 350 beneficiaries State-sponsored skill development programmes, preferably from the Scheduled Caste community. The target shall be divided in the ratio of 40:60 i.e. 40% candidates will be from amongst SC community. The minimum target shall be subject to enhancement by 20% per year from 2nd year onwards. The actual number of beneficiaries to be trained in any programme year shall remain subject to availability of eligible candidates, approved scheme allocation, administrative approvals, release of funds, assessment/certification availability and operational readiness of the Centre.

7. Monitoring: HSFDC shall oversee the certification of trainees as per Govt./NSQF guidelines.

3.4 Utilities, Maintenance & Insurance

1. **Insurance:** The Agency shall, as applicable, maintain insurance for its movable equipment/assets and such operational/employee/trainee coverage as may be required under applicable law or the final agreement. Building/structural insurance, where ordinarily maintained by the owner, shall remain the responsibility of Agency. The detailed allocation shall be specified in the final agreement.
2. **Utilities & Routine Operations:** The Agency shall bear day-to-day operational expenditure relating to training delivery and the operational infrastructure installed by it, including trainers, consumables, routine equipment maintenance, internet/connectivity and other ordinary operating costs, unless otherwise agreed in the applicable agreement. Agency shall remain responsible for the land/building and structural/civil works (as per guidelines of HSIIDC), subject to the terms of the applicable agreement.

3.5 Asset Ownership & Exit Treatment

1. **Site Handover:** HSFDC shall hand over the identified premises to the Agency through an appropriate site handover record specifying the available building, utilities and condition of the premises. The operational commencement timeline shall be reckoned from the effective handover/commencement date specified in the final agreement.
2. **Immovable/Civil Infrastructure:** Land, building and other immovable/civil infrastructure provided by HSFDC shall remain the property/control of HSFDC. No ownership interest in the land or building shall accrue to the Agency by virtue of the arrangement.
3. **Movable Assets:** Movable equipment and operational assets procured and installed by the Agency from its own funds shall remain the property of the Agency, subject to the terms of the final agreement. Upon expiry or permitted termination of the engagement, the Agency shall be permitted to remove its movable assets, subject to making good any material damage caused by such removal.

3.6 Financial & Payment Mechanism

1. **Additional Programmes:** The Agency may undertake additional paid programmes for non-SC/general candidates, industry-sponsored programmes and Government capacity-building programmes, subject to applicable approvals. No minimum revenue target shall be prescribed for such additional programmes. The 2% contribution to HSFDC shall apply only to gross fees actually realized from such programmes, excluding applicable statutory taxes, refunds and cancelled enrolments, unless otherwise specified in the final agreement.
2. **Scheme-based Payments:** Payments for eligible sponsored beneficiaries shall be governed by the applicable scheme guidelines and approved cost structure of the concerned State Skill Development Mission/Department/Board or other competent authority. Subject to availability and release of funds, payments shall be made directly to the selected Agency against verified milestones specified in Agreement.

3.7 General Instructions

1. This EOI is not a tender and does not guarantee of award of work. HSFDC reserves the right to select one or multiple agencies.
2. Selected agencies will be issued an RFP for specific projects/sectors later.
3. HSFDC reserves the right to accept/reject any EOI without assigning reasons.
4. Shortlisted firms will be called for a presentation.
5. The partnership/mutual agreement for the premises shall be for an initial period of 10 years, extendable based on mutual agreement and satisfactory performance, subject to the terms of the final agreement. HSFDC reserves the right to terminate the partnership/mutual agreement at any stage (even during the initial period of 10 years) in case of non-satisfactory performance of the agency.
6. **Target and Performance Adjustment:** Targets shall be proportionately reviewed/adjusted where achievement is affected by delay in scheme approval, beneficiary allocation, fund release, Government approvals, certification scheduling, non-availability of eligible candidates, site handover, force majeure or other circumstances beyond the reasonable control of the Agency.
7. **Target Carry Forward:** Any shortfall in the sponsored beneficiary target attributable to circumstances beyond the reasonable control of the Agency may be carried forward to the subsequent programme year, subject to mutual review and approval by HSFDC.
8. **Cure Period:** Except in cases involving fraud, wilful misconduct, material statutory violation or other circumstances warranting immediate action under applicable law, the Agency shall ordinarily be provided a reasonable written notice and cure period to rectify material non-compliance before adverse action is taken.
9. **Agency Exit:** The Agency may request withdrawal from the arrangement after the applicable initial lock-in/operational period, if any, by giving prior written notice of one month as may be specified in the final agreement, subject to an orderly transition and settlement of undisputed dues.

10. **Force Majeure:** Neither party shall be treated as being in default for failure or delay in performance caused by events beyond its reasonable control, subject to prompt notice and reasonable mitigation.

11. **No Guaranteed Employment:** Employment/self-employment outcomes depend upon candidate willingness, eligibility, market conditions and availability of opportunities. The Agency shall be responsible for reasonable facilitation and documented efforts, and not for guaranteeing employment to any individual candidate.

12. The selected agency shall deposit a sum of Rs. 5,00,000/- (Rupees Five Lakh only) as a security deposit in the form of an Bank Guarantee, valid for the entire duration of the Agreement. The Bank Guarantee shall remain valid and enforceable throughout the term of the Agreement and shall be extended, if required, to cover any extension of the Agreement period.

13. In the event of any dispute, difference, or controversy arising out of or in connection with the parties, including its interpretation, performance, or termination, the same shall be referred to arbitration in accordance with the provisions of the Arbitration and Conciliation Act, 1996, as amended from time to time. The Hon'ble Punjab & Haryana High Court at Chandigarh, shall have jurisdiction in respect of matters arising out of or in connection with the arbitration proceedings, subject to applicable law.

4. Targets and Monitoring Framework

4.1 Programme Targets

The Skill Development Centre shall have an indicative annual target of minimum 350 beneficiaries under State-sponsored skill development programmes, in the ratio of 40:60 as SC & non SC respectively. The actual number of beneficiaries to be trained in any programme year shall remain subject to availability of eligible candidates, approved scheme allocation, administrative approvals, release of funds, assessment/certification availability and operational readiness of the Centre.

The Agency may, subject to infrastructure capacity and applicable approvals, undertake additional training programmes for non-sponsored beneficiaries, industry-sponsored candidates, Government Departments and other eligible categories. No minimum target shall be prescribed for such additional programmes.

4.2 Indicative Outcome Targets

The Agency shall endeavour to achieve the following indicative outcomes, subject to candidate continuation, eligibility, market conditions and availability of suitable opportunities:

1. Training completion of approximately 70% of enrolled beneficiaries, subject to applicable course attendance requirements and candidate continuation.

2. Assessment/certification of approximately 70% of candidates successfully completing the prescribed training.

3. Employment, self-employment, entrepreneurship or other eligible outcome for up to 60–70% of certified and placement-seeking candidates, subject to candidate

consent, eligibility, prevailing market conditions and availability of suitable opportunities.

For outcome measurement, candidates who voluntarily opt for higher education, further full-time education/training, relocation, Government service examination preparation, or decline available opportunities despite reasonable facilitation by the Agency may be excluded from the placement denominator, subject to verification and reporting.

4.3 Monitoring & Reporting Framework

The Agency shall maintain a digital MIS and submit half yearly & yearly progress reports to HSFDC covering, inter alia:

1. Number of candidates mobilized, enrolled and trained, disaggregated by SC/non-SC category and course/sector.

2. Attendance, training completion, assessment and certification status, including attempts where applicable.

3. Employment, self-employment, entrepreneurship and other post-training outcomes.

4. Employer/industry linkages, placement drives, interviews and entrepreneurship support activities.

5. Utilization of Centre infrastructure, including utilization outside regular training hours under the Infrastructure Optimization provision.

6. Revenue generated from permitted paid programmes and Government capacity-building engagements and the corresponding 2% contribution, where applicable.

7. Operational issues, beneficiary grievances, course viability and matters requiring intervention by HSFDC or the concerned Government authority.

The Agency shall maintain biometric attendance, CCTV surveillance and a real-time MIS portal, subject to availability of required connectivity and utilities at the premises. HSFDC shall have reasonable access to programme data for monitoring, review and audit purposes, subject to applicable data protection and confidentiality requirements.

4.4 Target Adjustment & Carry Forward

Targets shall be proportionately reviewed or adjusted where achievement is materially affected by delay in scheme approval, beneficiary allocation, release of funds, Government approvals, certification scheduling, non-availability of eligible candidates, site handover, force majeure or other circumstances beyond the reasonable control of the Agency.

Any shortfall in the annual sponsored beneficiary target attributable to such circumstances may be carried forward to the subsequent programme year, subject to mutual review and approval by HSFDC. No penalty or adverse performance action shall be imposed upon the Agency for shortfall attributable to circumstances not reasonably within the Agency’s control.

4.5 Performance Review

HSFDC shall undertake periodic performance reviews in consultation with the Agency. Such reviews shall take into account operational readiness, beneficiary availability, scheme allocation, market demand, course viability, certification timelines and other factors affecting performance. The review process may be used for course rationalization, target revision and improvement of implementation arrangements.

5. Objectives of the Skill Development Programme

The Skill Development Centre, through the selected Agency, shall help achieve the following objectives:

- Enabling a comprehensive, industry-aligned skilling ecosystem for SC youth of Haryana, so as to enhance their employability, self-employment readiness, and entrepreneurial capacity.
- Formalizing quality assurance of skill training through NSQF-aligned curricula, structured assessment, and recognized certification pathways.
- Strengthening the technical and digital capacity of Government Departments through structured capacity-building programmes delivered at the Centre.
- Establishing a financially sustainable Public-Private-Partnership model, wherein revenue from non-SC and Government training programmes is channelled towards the continued upskilling of SC youth.
- Creating a robust monitoring and feedback ecosystem - through biometric attendance, CCTV, and MIS-based reporting - to ensure transparency, accountability, and continuous improvement of training outcomes.
- Supporting the broader mandate of HSFDC towards the socio-economic upliftment of Scheduled Castes through sustainable, employment-linked skill development.

Supporting an annual indicative programme capacity of minimum 350 beneficiaries (for initial year) through convergence with applicable Government skill development schemes, subject to availability of eligible beneficiaries, approvals and release of funds.

6. Minimum Eligibility Criteria

1. The Agency must be a legally registered company in India under the Indian Companies Act, or a Partnership Firm/Individual/Sole Proprietorship/Society/Trust/NGO registered under any law of India.
2. Certified copy of incorporation or valid registration proof in India must be provided.
3. The Agency must not have been blacklisted by any Government (Central/State) or PSU. An affidavit to that effect must be provided.
4. The Agency should have experience in conducting training/capacity building for at least one State Government Department/Semi-Government

body/Council/PSU/Government Society/Municipal Corporation during the last five years.

5. The Agency should have executed a minimum of 1 project in developing and implementing an IT application/platform in the area of training/capacity building/education with a State Government Department/Semi-Government Organization/Council/PSU/Government Society/Municipal Corporation in the State of Haryana.
6. Preferred to have own/hired/collaborative training infrastructure. The Agency should use technology to extend reach and offer a blended approach to skill training, which is personalized and real-time.
7. The Agency should have a minimum annual average turnover of ₹3 Crores during the last 3 financial years, i.e., FY 2023-24, FY 2024-25 and FY 2025-26 (Proof: CA Certificate/Audited Balance Sheets/ITR).
8. The Agency should have experience of capacity building/preparedness to undertake end-to-end Offline/Hybrid training, including preparation of course material (print, audio, video, etc.), lectures, discussions, field visits, coursework, assessment, and feedback, etc.
9. The Agency should have an active valid GST certificate.
10. Copy of PAN Card, GSTIN Registration Certificate, and any other applicable registration.
11. The agency will submit complete proposal for setup and operation of skill centre with feasibility report.
12. The Agency should have the following certifications at the time of bidding:

- ISO 27001:2013
- ISO 9001:2015

7. Evaluation Methodology

The Technical evaluation will be carried out, and presentations will be invited, only for those Agencies that qualify the Minimum Eligibility Criteria.

S. No.	Specific Requirements	Max. Marks	Supporting Documents to be Attached
1.	The minimum average annual turnover during FY 2024-25 and FY 2025-26 should be more than ₹3 Crore: • ≤ 3 Cr: 5 marks • > 3.0 Crore and ≤ 5.0 Crore: 10 marks • > 5.0 Crore: 15 marks	**15**	CA Certificate with CA's Registration Number/Seal

S. No.	Specific Requirements	Max. Marks	Supporting Documents to be Attached
2.	The Agency must have full-time technical manpower resources and strength comprising Trainers/Business Analysts/Developers on the company payroll: • ≥ 50: 10 marks • ≥ 30 and < 50: 7 marks • < 30 employees: 5 marks	**10**	HR Certificate on company letterhead
3.	The Agency must have completed or ongoing projects in capacity building/training, with IT-enabled training portal/projects with Central/State Govt./Semi-Govt. Societies/Corporations/PSUs in the last 5 years: • Any work experience with State Govt./Central/UT = 5 Marks • Work experience with Govt. of Haryana = 5 Marks (Additional)	**10**	Documentary Proof – Work Order/Agreement copy along with RFP/Client certificate/Completion Certificate
4.	The Agency should have executed any project of Design, Development and Implementation in the area of Capacity Building/Training Programme/Education application defined for State Govt./Semi-Govt./Societies/Corporations/PSUs in the State of Haryana (Completed/Ongoing) during the last 5 years, in offline/online mode. Total number of projects: • 1–2 Projects – 5 marks • 3–4 Projects – 7 marks • More than 4 Projects – 10 marks	**10**	Documentary Proof – Work Order/Agreement copy along with RFP/Completion Certificate
5.	The Agency should have a ready-to-deploy e-learning platform in the area of Capacity Building/Training Programme/Education, available in English and Hindi:	**20**	Submit details of the solution along with screenshots

S. No.	Specific Requirements	Max. Marks	Supporting Documents to be Attached
	• Course available in only 1 language (Hindi or English) – 10 marks • Course available in 2 languages (Hindi and English) – 20 marks		
6.	The Agency should have a presence in the State of Haryana with registered office or GST registration.	**5**	Submit COI/GST certificate along with office address
7.	Agency empanelled with Govt. Department/Competent Authority	**10**	Submit copy of empanelment
Presentation (Total Marks: 20)			
8.1	Proposal -Approach and methodology for project execution as per the Terms of Reference (TOR).	**5**	—
8.2	Understanding of technical and functional requirements as per the Scope of Work.	**5**	—
8.3	Team experience & CVs of key personnel.	**5**	—
8.4	Implementation strategy, activity-wise project plan/timelines.	**5**	—
	Total	**100**	

Cut-off Marks to be eligible for empanelment/shortlisting: 70

(i) Agencies obtaining a score of 70 or more marks will be declared qualified and eligible for empanelment/shortlisting under this EoI.

Annexure I

Proposal Submission Form

(Duly stamped & signed by the Authorized Representative on the letterhead of the Agency)

To,

The Managing Director,
Haryana Scheduled Castes Finance & Development Corporation,
Bays No. 53-54, Kalyan Bhawan, Sector-2,
Panchkula - 134109

R/Mam,

I submit that I, on behalf of my company, have gone through all the Terms & Conditions contained in the EoI document No. ____________________ dated ____________________ and are hereby submitting our proposal in accordance with this EoI document.

We hereby declare that:

a) All the information and statements made in this proposal are true, and we accept that any misinterpretation or misrepresentation contained in this proposal may lead to our disqualification by HSFDC.

b) The information submitted in our response document is complete and correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our document. We acknowledge that HSFDC will be relying on the information provided in our accompanying documents, and we certify that all information provided in the application is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying are true copies of their respective originals.

c) We acknowledge the right of HSFDC to reject our proposal without assigning any reason and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.

d) We declare that we satisfy all legal requirements laid down in this EoI document.

e) This proposal is unconditional, and we hereby undertake to abide by the terms and conditions of the EoI document.

f) We understand that any work sanctioned in pursuance of the process detailed in this proposal shall be on the terms and conditions specified in the Letter of Award / Work Order / Agreement pertaining to such work, which shall be thoroughly reviewed and accepted by us before undertaking such work.

g) We understand that HSFDC is not bound to accept any proposal that is received by HSFDC.

Thanking You,
Yours sincerely,

For and on behalf of:

Name:_______________ Designation:_______________ Signature:_______________

Date: _______________

(Company Seal) (Authorized Representative and Signatory)

Annexure II

Agency's Details

(Duly stamped & signed by the Authorized Representative on the letterhead of the Agency)

S. No.	Particular(s)	Details
1	Name of Agency	
2	Type of Entity (Single/Joint/Collaboration)	
3	Registration No. & Address of Registration	
4	Date of Incorporation	
5	Place of Registration	
6	Nature of Business	
7	Whether Blacklisted by Govt. of India/State Govt./any other Departments (yes or no)	
7	Name of Single Point of Contact (SPOC)	
8	Address of SPOC	
9	Phone No. of SPOC	
10	E-Mail of SPOC	
11	Address for Official Communication	

Annexure III

Affidavit for Not Having Been Blacklisted

(Affidavit on Rs. 100/- stamp paper by Authorized Representative, duly notarized)

Affidavit

We,M/s ____ (Name of Agency), having registered office at ____ (Complete address of Agency), do hereby declare that we have not been blacklisted / debarred / declared ineligible for corrupt or fraudulent practices, or placed under a declaration of ineligibility for corrupt or fraudulent practices, by any Donor agency / State Government / Central Government or by any agency/department of the State/Central Government.

Note: The document should be an Affidavit on Rs. 100/- stamp paper by the Authorized Representative, duly notarized.